


GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (CHHATTISGRH)

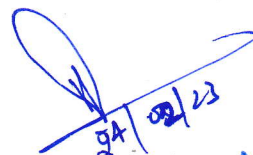
Draft of Policy

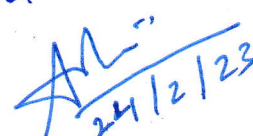
Data demand related to academic and research has been very important after the inception of NAAC, NIRF & NBA accreditation requirements for academic institutions. Therefore on demand data must be available at a central place. This can be ensured when all departments of various schools timely enter and update their data to a dedicated central software system. In order to accomplish this task the following arrangements may be adopted for data gathering and analysis.

- i) Here central software system refers to the Samarth online portal.
- ii) The Head of Department may encourage all faculty members to keep their Samarth account pages updated. The HOD should send reminder emails to the faculty members at least 15 days prior to the deadline to submit the data.
- iii) The Samarth portal must be provisioned to allow submission of individual faculty data on quarterly basis. That is, a faculty may enter their detail of July to September, October to December, January to March and April to June. The deadline to upload the data will be July 31. The best practice expected from all faculty members to upload the data will be on quarterly basis. However If any faculty member misses to upload their academic and research data on quarterly basis , he/she may upload the data on or before July 31 . If any faculty members misses this dead line he/she may approach the HOD with a request to open the portal for one week.
- iv) The data filled in the Samarth portal will only be considered for CAS promotion/ various Teaching/Research awards/ any other academic or research privileges of the GGV. There will be no provision for providing any other .data through email/hardcopy/ or any other portal.
- v) The Samarth portal must be provisioned to dynamically generate filled in API and should also be able to generate filled in data in the format of NIRF, NAAC and NBA based on the data submitted in the software system.
- vi) IQAC will directly obtain the information and data of individual faculty member from the Samarth portal for different rankings proposals of GGV. The individual


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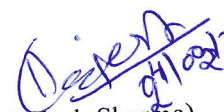
departments will provide only additional information if the ranking data is required with additional information.

- vii) On time CAS promotion must be facilitated to such faculties, those who submit their data to software system.
- viii) On the basis of the available data on the Samarth portal, the faculty members may be nominated/recommended for any academic or research award instituted by the University or by any other institution.
- ix) Since the international and national ranking agencies rely on the third party sources for the research data, each of the faculty members must provide the link of third party data bases such as SCOPUS, ORCID and web of science etc.
- x) The university must subscribe to the all popular third party sources such as SCOPUS and web of science and must provide individual access to all faculty members.
- xi) It will be compulsory for the faculty members to provide the link of their Scopus, ORCID , web of science ids and other such ids in their resume available on their department webpage as well as on the Samarth homepage.


(Prof Anupama Saxena) 24/02/23


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(Dr Rajesh Sharma) 24/02/23